



Montana Department of Corrections

(including Board of Pardons & Parole)

VICTIM NOTIFICATION REQUEST

Victims of felony crimes have the right to be notified of the following events about adult offenders if they submit this request: (1) Current custody level and conditions of supervision; (2) projected and actual release dates; (3) parole eligibility date; (4) time, date, and place of parole hearings, how to participate, and how to obtain parole board decision; (5) release on furlough; and (6) transfer to parole, probation, a work release or drug/alcohol treatment program, or prerelease center; (7) the community in which the offender will live while under supervision; (8) escape from a correctional or mental health facility, (9) recapture, and (10) offender's death. See 46-24-212, MCA.

IMPORTANT:

If your contact information changes, you must submit the changes in writing or on a Victim Notification Request form like this one.

REGISTRATION – PLEASE PRINT

New request for notification

Change(s) for existing registration

Required information has an asterisk (*). The more information you provide, the better we can serve you. If you are registering for notification about more than one offender, you must submit a separate form for each.

*OFFENDER'S NAME: _____ DOC ID NUMBER: _____

*My name: _____

*Address: _____ *City, state and zip code: _____

*Phone number(s): _____ Email: _____

Crime (type/ date/location): _____ Court case (DC) number: _____

* Your status (choose at least one): Direct victim or parent/guardian of a minor child who is the victim; Witness to the crime; Other (please explain why you are requesting notification): _____

Additional information or comments: _____

The information I have provided is accurate to the best of my knowledge. I understand that it is my responsibility to inform the Department of Corrections in writing if I change my address or phone number.

* Signature: _____ * Date: _____

**For male offenders,
mail this form to:**

Warden's Office
Montana State Prison
400 Conley Lake Road
Deer Lodge, MT 59722

**For female offenders,
mail this form to:**

Warden's Office
Montana Women's Prison
701 South 27th Street
Billings, MT 59101

IMPORTANT!

*Please turn this page over for
more victim services
information.*

VICTIM REGISTRATION



VINE

ANOTHER IMPORTANT REGISTRATION STEP

VINE is a free, anonymous, automated phone and email notification system that provides 24-hour custody information while the offender is in prison. VINE is separate from and not a substitute for victim registration with the Department of Corrections using this form. We encourage you also to register for VINE at (800) 456-3076 or www.vinelink.com. If you have questions about VINE, call the Department of Corrections victim programs manager at (888) 223-6333.

OTHER DEPARTMENT OF CORRECTIONS VICTIM SERVICES

Please visit our website at www.cor.mt.gov/Victims or call the victim programs manager at (888) 223-6332.

- **Victim-Offender Dialogue:** Victims may request to meet directly with their offenders in a safe environment to talk about the harm and ask questions about the crime. The program is voluntary for all parties and the dialogues take place after intensive preparation with trained volunteer facilitators.
- **Victim Impact Panels (VIPs):** Many victims find that speaking to offenders in secure facilities about the effects of the crime helps them in the healing process. VIPs force offenders to take responsibility for their actions. We guarantee victims who participate that their actual offenders will not be present.
- **Offender Accountability Letters:** Many offenders have taken responsibility for their crimes and written letters to their victims expressing sincere remorse. These letters are filed with the victim programs manager who notifies the victims so they can decide whether to receive them.
- **Restitution:** The Department of Corrections collects and disburses victim restitution ordered by the sentencing court. Call the Collections Unit at (800) 801-3478 if the judge ordered restitution and you have never received a payment.
- **Correctional Offender Network (CON):** Find offender numbers, photos, and basic criminal record information about individuals in prison or on community supervision at <https://app.mt.gov/conweb/>. CON allows partial name searches and other easy options for finding a particular offender.

MONTANA DEPARTMENT OF JUSTICE OFFICE OF VICTIM SERVICES

Visit the DOJ website <https://doj.mt.gov/victims/> or call (406) 444-1907.

- **Crime Victim Compensation:** Victims sometimes qualify for help with medical bills, counseling and funeral expenses resulting from crimes if those crimes were reported to the police. *CVC does not reimburse for property damage.* Call (800) 498-6455 or visit: <https://doj.mt.gov/victims/crime-victim-compensation>.
- **County Victim/Witness Advocates:** Most Montana counties have trained victim advocates who work in the county attorney's office or with law enforcement. The advocates can assist with orders of protection (restraining orders) and provide advice about court, domestic violence safety planning, and other crime-related issues. For a list of advocates by county, visit: <https://doj.mt.gov/victims/crime-victim-advocates/>.
- **Sexual or Violent Offender Registry:** Search for a particular offender or identify sexual and violent offenders who live in your neighborhood or community. Visit <https://doj.mt.gov/svor/> or call local law enforcement.